

TUESDAY | MAY 22, 2018 | 4:30-5:30 PM

Donnelly-Boland and Associates presents

Small Business Practices

Join us for a complimentary small business seminar full of information, tips, and insights needed to help grow your small business and keep it running smoothly.

Join Todd Falcone (External Controller) and Matt Fazio (Marketing Supervisor) as they discuss important information, tips, and techniques to help grow your business and maintain efficient operations.

AGENDA

- Establishing efficient processes
- Strategies for growth
- Common mistakes with:
 - Accounting
 - HR
 - IT
- Marketing your business

Light refreshments will be provided.

FEATURING

Todd Falcone, MSA, MBA, CFE, EA

Controller External
Advanced QuickBooks ProAdvisor
&

Matt Fazio, PhD

Marketing Supervisor

Sponsored by Donnelly-Boland and Associates and the
Brentwood Baldwin Whitehall Chamber of Commerce

DONNELLY-BOLAND AND ASSOCIATES
Delivering quality, commitment and value.



NO CHARGE TO ATTEND // LIMITED SEATING // RESERVE YOUR SPOT TODAY!

RSVP

DATE: Tuesday, May 22nd

TIME: 4:30 - 5:30 pm

LOCATION: 2801 Custer Avenue, Pittsburgh, PA 15227

Matt Fazio
mfazio@donnelly-boland.com
412-882-5383 x1138